Spec Committee Meeting Minutes Oct 10th, 2018

Attendees (present in **bold**):

Kenji Kazumura - Fujitsu, **Michael DeNicola**

Dan Bandera - IBM, **Kevin Sutter**, Alasdair Nottingham

Bill Shannon - Oracle, **Ed Bratt, Dmitry Kornilov**

Steve Millidge - Payara, Arjan Tijms

Scott Stark - Red Hat, Mark Little

David Blevins - Tomitribe, **Richard Monson-Haefel**

Ivar Grimstad - PMC Representative

Alex Theedom - Participant Member

Werner Keil - Committer Member

- Past business / action items
- Reviewing the Plan (on the future calls)
    - ✓ Oct. 6: Draft complete
    - ✓ Oct. 10: Specification Committee approval to refer it to the Steering Committee
    - ○ Oct. 16: Steering Committee approval to release for community review
- Resolve Comments and discuss Specification Project lifecycle diagrams as presented in
    - [Draft of the Specification Process document](#)
    - [archived 2 draft document](#).
    - [archived 1 draft document](#)
- [Draft of the Specification Process document](#) is approved. [Document version](#) without comments will be sent to Steering Committee for approval and sharing with the Community.
  Here is the voting
    - Fujitsu **+1**
    - IBM **+1**
    - Oracle **+1**
    - Payara - not present
    - Red Hat **+1**
    - Tomitribe **+1**
    - Ivar Grimstad - not present
    - Participant Member **+1**
    - Committer Member **+1**